Guyana Elections Commission
Invitation for Bids (IFB)

Procurement of New Vehicles

Cooperative Republic of Guyana

1. The **Guyana Elections Commission** invites sealed bids from eligible and qualified Bidders for:

    - **Procurement of New Vehicles.**

2. Bidding will be conducted through the National Competitive Bidding (NCB) procedures, specified in the Procurement Act 2003, and is open to all bidders, subject to provisions of Section IV (Eligible Countries) of this document.

3. Interested eligible bidders may obtain further information from **Guyana Elections Commission: Administrative and Support Services Manager, Tel # 225-5829.**

4. Qualification requirements include: **Valid GRA Compliance, Valid NIS Compliance, Completed Bid Form and Completed Price Schedule.** Additional details are provided in the Bidding Documents.

5. A complete set of Bidding Documents in English may be purchased by interested bidders upon payment of a non-refundable fee of **two thousand dollars (G$2,000).** The method of payment will be cash. The Bidding Documents can be purchase from the **Accounts Department, Guyana Elections Commission, Lot 9 Fort and Barrack Streets, Kingston, Georgetown from 08:00 hours to 16:00 hours Monday – Thursday and 08:00 to 15:00 Friday**.

6. **Bids must be submitted in an original and two (2) electronic Copies (flash drives) with exact PDF version of the hardcopy tender. Bidders are to ensure the envelopes of the hardcopy and the electronic copies are identically labeled; Electronic copies (flash drives) should be placed in a smaller envelope and properly affixed to the hardcopy submission, addressed to the Chairman, National Procurement and Tender Administration Board, Ministry of Finance, Main and Urquhart Streets, Kingston** with the name of the project clearly marked on the top left hand corner **"Procurement of New Vehicles."**. The envelope in no way should identify the tenderer.

7. Bids must be deposited in the Tender Box located on the ground floor at the **National Procurement and Tender Administration Building, Ministry of Finance, Main and Urquhart Streets, Georgetown** before **09:00 hours on or before Tuesday, 2nd June, 2026**. Late Bids will be rejected.

8. The Ministry of Finance reserves the right to accept or reject any or all Tenders without assigning any reason(s).

Administrative and Support Services Manager
Guyana Elections Commission
Telephone Number: 225-5829